

NATIONAL LEGAL PROFESSIONAL ASSOCIATES

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FINANCE OPTIONS

If you desire to retain National Legal Professional Associates to assist your attorney with your case, there are various ways in which you can pay for our assistance. They are:

- 1) **Payment of Fee in Full.** Payment must be made by certified check, cashier's check or money order. Due to the growing number of personal checks sent to NLPA that were returned for insufficient funds, beginning January 17, 2005 NLPA will no longer be able to accept personal checks. Therefore, if you intend to pay on an outstanding account please make sure that you do not send a personal check to our office as it will be returned to you. Payment must be in the form of cashier's check, money order, credit/debit card or wire transfer/Western Union. To obtain information about wire transfer or Western Union, please contact our office for the information you will need to do so.
- 2) **Credit Card.** NLPA accepts American Express, Master Card, Visa and Discover. You can pay our fee by credit card. In this way, you can pay NLPA's fee so that we can complete all of the necessary research and spread out your payments to the credit card company in whatever way makes the most sense for you. If you are interested in paying by credit card, a credit card authorization form is included with this information. If you have questions about paying by credit card, please contact our Finance Director at (513) 247-0082.
- 3) **NLPA Finance Plan.** For cases where our research does not need to be completed immediately, NLPA does have available an installment payment plan. Under the provisions of our installment payment plan, after you pay the initial retainer amount (which must be at least \$2,000), the balance of our research fee can be spread over a number of months and paid on a monthly basis. **This is not a loan.** Under the terms of the installment payment plan, NLPA will prepare research for your attorney to the extent of the payments that we receive. Because of the short turn-around time required for pre-trial and pre-sentencing research, the installment plan is not available for those services. However, for some appeals and post-conviction motions (assuming that NLPA is retained far enough in advance of the filing deadline to be able to spread out the payments), we can generally spread out the payments over a period of ten (10) months. There is no interest charge on the outstanding balance of our fee under the payment plan. If you elect to pursue the payment plan, please keep in mind that we can only complete as much research as your payments permit. If you have questions about the installment payment plan, please contact our Finance Director at (513) 247-0082.
- 4) **NLPA Pre-Authorized Bank Account Debit Program (Check By Phone).** If you desire to have periodic payments debited from your checking account, we can do so. This type of debit can be done through either a debit card or an authorized draft from your checking account for an additional \$15.00 processing fee (*check draft only*). If you are interested in this program, please contact our Finance Director at (513) 247-0082. Please be advised that NLPA does not accept personal checks written for amounts over \$500.00 without applying a charge of \$15.00 in order to electronically verify the account information. Additionally all personal checks written for amounts under \$500.00 will still be held for a minimum of fourteen (14) business days until it has cleared. Therefore if you do not wish to be responsible for this \$15.00 fee we strongly suggest you send payments by means of cashier's check, money order, credit/debit card or wire transfer. Please make a note of this policy. Any personal checks received by NLPA will only be accepted provided that the check displays the account holder's name and address. Starter checks will not be accepted.

"NLPA, OUR ASSISTANCE DOESN'T COST . . . IT PAYS"



NATIONAL LEGAL PROFESSIONAL ASSOCIATES

CREDIT CARD AUTHORIZATION FORM

Date: _____

I, _____, authorize National Legal Professional Associates (NLPA)

to use my _____ credit/debit card # _____,
(type of card: MasterCard, Visa, etc.) Credit Card Number

CVV #: _____ (3 digits on the back of your credit card)

Expiration Date: ____ / ____ / ____ to retain NLPA to assist counsel for _____
Month Day Year Defendant's Name

as more fully described in the Agreement for Services attached hereto. By signing below, I am authorizing

NLPA to charge my credit/debit card as stated below.

HOW OFTEN (one time, weekly, monthly)	AMOUNT TO BE PROCESSED	DATE TO BE PROCESSED

Please also provide a **clear photocopy** of both sides of your card showing the number and signature.

Name: _____

Address: _____

Telephone: _____

Signature: _____

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